

Services Committee 20.10.2021

Delegated Authority Actions

In the interests of transparency, the council has created a temporary process to retain all the elements of good governance including publically accessible meetings, and councillor debate resulting in majority agreement. The majority agreement will be recorded and published as a recommendation for the Town Clerk to action under emergency delegated authority.

PRESENT

Councillors: Garner, Ginger, Lyle, O'Neill, Perks (Chair), and Waite.

Apologies from Councillors: Durnall and Pote.

Staff: Kate Adams (Deputy Town Clerk)

DECLARATIONS OF INTEREST

Disclosable Pecuniary Interests

<u>Member</u>	<u>Item</u>	<u>Reason</u>
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Nil

Conflicts of Interest

<u>Member</u>	<u>Item</u>	<u>Reason</u>
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Nil

Personal Interests

<u>Member</u>	<u>Item</u>	<u>Reason</u>
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Garner	9	Connection to Rotary Club
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	11	Knows M Beazley
Lyle	9	Ex member of Rotary Club
	10	Member of Fairtrade Group
	11	Knows M Beazley
O'Neill	11	Knows M Beazley
Perks	10	Chair of Ludlow War Memorial Fund
	11	Knows M Beazley
<u>PUBLIC OPEN SESSION (15 minutes)</u>		
One member of the public was present but did not wish to speak.		
<u>LUDLOW UNITARY COUNCILLORS SESSION</u>		
No unitary Councillors were present.		

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Delegated Authority No.	<u>Recommendation</u>	Action	Staff	Status	Date
20.10.21					
DA/SER/21/26	<u>MINUTES</u> Noted that minutes of 8 th September will be carried over until next legally constituted committee meeting. <u>NOTED EG/SO (unanimous)</u>	Bring to next formal meeting.	KA	Ongoing	23.10.21
DA/SER/21/27	<u>DELEGATED DECISIONS</u> Items to action noted. <u>NOTED EG/SO (unanimous)</u>	None	KA	Complete	23.10.21
DA/SER/21/28	<u>ARTHOG OUTREACH REQUEST</u> To consider the request to use Linney pontoon and accept the proposal from the Arthog Outreach/Outdoor Education Service. <u>DECLINED GG/EG (unanimous)</u> Propose Ludlow Town Council must defer the decision until in sight of insurance documents and both risk assessments are shared.	Get insurance details from Arthog Outreach, share risk assessments including ours for the pontoon, check with our insurance company.	KA	Ongoing	

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DA/SER/21/29	<p><u>CROCUS PLANTING – CASTLE GARDENS</u></p> <p>a) To approve the request specifying the area in which the bulbs should be planted <u>APPROVED GG/BW (unanimous)</u></p> <p>b) To approve the erection of a plaque publicising that this area has been planted by Ludlow Rotary Club. <u>NOTED GG/DL (unanimous)</u></p>	<p>To inform Ludlow Rotary Club by phone and send confirmation email.</p>	KA	Complete	22.10.21
DA/SER/21/30	<p><u>FAIRTRADE BED AND SILENT SOLDIER – CASTLE GARDENS</u></p> <p>a) To thank the Guerilla Gardeners for the work undertaken to the Fairtrade bed and to approve reimbursement for the items purchased. <u>DECLINED GG/BW (5 : 0 : 1)</u> Ludlow Town Council to investigate if we are liable for maintenance and payments relating to the Fairtrade Bed. Original agreement to be brought back to next Services committee.</p> <p>b) To approve the installation of the Silent Soldier over the winter period <u>AGREED EG/DL (unanimous)</u></p>	<p>Research in to agreement relating to the Fairtrade bed.</p> <p>To confirm with Cllr Perks that the Silent Soldier can be installed.</p>	KA KA	Ongoing Complete	 23.10.21

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DA/SER/21/31	<u>LIVING NATIVITY</u> To note email from Mike Beazley and approve use of Town Council areas. <u>AGREED GP/EG (5 :0 : 1)</u>	No action	KA	Complete	23.10.21
DA/SER/21/32	<u>LUDLOW IN BLOOM UPDATE</u> To note the fantastic achievement of Ludlow in Bloom – awarded gold in 2021’s judging and to thank Cllr Parry and her team for their hard work and commitment to the town. We are also very grateful to our Direct Labour Force for assisting when they were able. <u>NOTED GP/EG (unanimous)</u>	No action	KA	Complete	23.10.21
DA/SER/21/33	<u>WIGLEY FIELD ALLOTMENTS – ONGOING WORKS</u> To note the ongoing works being arranged at Wigley Field allotments in partnership with the Wigley Field Allotments Association. <u>NOTED EG/SO (unanimous)</u> To write a letter of thanks to the allotment plot holders for their hard work and assistance in keeping the allotments tidy.	No action KA to write letter via Pat Price, Secretary	KA KA	Complete Ongoing	23.10.21

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DA/SER/21/34	<u>FRIENDS OF LUDLOW MUSEUM – SOCIAL HISTORY PROJECT</u> To support the Friends of Ludlow Museum grant application to pursue a social history project important to Ludlow, and to approve the draft letter. <u>AGREED EG/GG (unanimous)</u>	KA to send agreed letter to Friends of Ludlow Museum.	KA	Complete	23.10.21
DA/SER/21/35	<u>EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960</u> <u>AGREED GP/SO (unanimous)</u>	No action	KA	Complete	20.10.21
DA/SER/21/36	<u>CHAPEL DOORS REFURBISHMENT</u> To agree to the re-decoration required to exterior and interior doors, and to approve a contractor for this work. <u>AGREED GG/DL (5 : 0 : 1)</u> To proceed with the quotation provided by John Taylor and Sons.	Confirm to CA and GW	KA	Complete	26.10.21

7.49pm meeting closed.